UBC Life Sciences Centre
COVID-19 Building Safety Plan
Synopsis for In-Person Education Activities
2350 Health Sciences Mall, Vancouver, BC V6T 1Z3

Introduction
This COVID-19 Building Safety Plan synopsis will provide guidance and assistance for faculty, staff and learners who wish to participate in post-graduate level educational activities within the LSC. Compliance with the guidelines set out in this document is of the utmost importance. Failure to adhere to these policies increases the risk of an outbreak in our community, and lack of compliance could ultimately lead to closure of the facility. UBC provides guidance for UBC units holding required training and learning activities that cannot be held remotely. Awareness of, and compliance with, these directives is mandatory.

General Procedures

1. Getting to the Life Sciences Centre
Private methods of transportation are preferred – parking permits are available at parking.ubc.ca. Where proximity allows, biking and walking may be good options. If you need to take transit, try your best to maintain social distancing at all times, wear a mask and follow hygiene recommendations (hand washing, use of hand sanitizer etc.).

2. LSC Workplace Traffic Flow
• **Building Entrances** – Building entrances will remain locked 24/7. Users with programmed card access can enter the building via entrances that are equipped with card scanners. Card scanners are at the West (off Health Sciences Mall) and East (facing Wesbrook Mall) entrances of the building, as well as the entrance off Agronomy Road (beside Cafe Perugia). Arrangements must be made to allow access by those participants who do not have an access card. Course / unit personnel or LSC security personnel may be engaged to give participants access. Do not let others enter behind you.

• **Elevators** – LSC elevators have maximum occupancy ratings (maximum of either 1 or 2 occupants, based on elevator size) and corresponding signage has been posted at elevator doors on all levels. Whenever possible, usage of elevators is prioritized for those with accessibility needs or for transporting materials to prevent bottlenecks in the building. Occupants are not to exceed these temporary occupancy ratings.

• **Stairwells** – Where practicable, LSC stairwells have been assigned “Up Only” or “Down Only” (flow
direction) designations and corresponding signage has been posted. Occupants are only to travel in stairwells in the designated direction. Stairwell direction information is presented on each floor’s individual COVID Safety Floor Plan (see Appendix 1).

- **Hallways** – Some of the narrower hallways in LSC are close to 2 metres in width. Occupants should be mindful of their surroundings, and keep a 2 metre distance when passing other occupants in the halls by stepping into alcoves or similar as necessary.

- **Traffic flow in high-occupancy areas** – High occupancy spaces, such as large lecture theatres and other venues now have temporary designated entry and exit points to determine traffic flow. Corresponding entry and exit signage is posted in these spaces. All participants are to enter and exit these spaces in accordance with posted signage. Entry and exit flow information for these large spaces is presented on the LSC (Main Floor) COVID Safety Floor Plan (see Appendix 1).

### 3. LSC Space Occupancy Restrictions

- **Washrooms**
  Occupants using washrooms must strictly adhere to social distancing requirements and stay more than 2 metres (6 feet) from one another. Maximum occupancy numbers are posted at all multiple occupant-rated washrooms. Participants are not to exceed these posted occupancy ratings.

- **LSC atria**
  Occupants using these spaces must strictly adhere to social distancing requirements and stay more than 2 metres (6 feet) from one another.

- **Classrooms and other academic learning spaces**
  Adjusted occupancy limits for classrooms and other academic learning spaces are currently in place. These have been determined according to a number of factors - including the square footage and furniture layout of each room as well as the circulation needs of the activities associated with that room.

### 4. Handwashing / Sanitizing Stations

As per health authority recommendations, the best protection is provided by washing hands with soap and water for 20 seconds at a time. All washrooms are equipped with sinks and soap dispensers. Please wash your hands well, and often, to protect yourself, and others, especially before and after touching surfaces that are difficult to sanitize or are frequently touched.

Hand sanitizer dispensing stations are located inside all main LSC entrances and throughout the building in key areas such as in or near elevators and alternate building entrances.
5. Personal Protective Equipment (PPE)

Non-medical masks are now required in all indoor shared spaces at UBC, per UBC’s COVID-19 Campus Rules. At the LSC, this means that masks are required everywhere except in the case of approved single occupancy of an office. If you must remove your mask in order to take a food/drink break, ensure you keep an adequate distance from those around you, and replace your mask as soon as possible.

The University has produced official, university-wide guidance documents on the procurement and use of PPE during the COVID-19 pandemic:


All occupants of the LSC are to refer and adhere to these policies, standards, and practices.

6. LSC Security

LSC Security has been and will be continuing operate as normal to provide 24/7 security services. The security office can be reached at 604-822-3734.

7. Roles and Responsibilities

Responsibilities of Faculty & Staff during In-Person Educational Activities

- All in-person education activities have to follow their corresponding Faculty’s process for education resumption and obtain appropriate approvals.
- Faculty and paid personnel who come to campus are now required to directly confirm to a supervisor (or designate) - upon arrival at their workplace - that they have completed a daily self-assessment for symptoms of COVID-19 as per https://bc.thrive.health/ and have followed the direction provided.
- Ensure that all participants have completed a COVID self-assessment prior to the start of the educational activity.
- Anyone experiencing symptoms should follow the guidance provided in the self-assessment tool. Please note that the requirement to actively self-assess is on-going.
- Responsible for developing and submitting a safety plan for their space, and / or communicating this to all group members.
- Ensure the availability of gloves, lab coats and other necessary PPE, where applicable.
- Ensure that all participants have completed all required safety training / orientation activities prior to commencing the educational activity.
- Ensure that all participants have access to the space(s) in question, either via access cards, or by being admitted by staff members or by LSC security personnel.
- Ensure that, during the educational activity, all staff and personnel 1) adhere to all LSC / UBC COVID practices and directives, 2) remain in the approved area(s) and 3) leave LSC immediately after the completion of the activity.
- Ensure that shared equipment and commonly touched areas during the activity are cleaned and disinfected after the activity is completed. Additionally, clean and disinfect surfaces when you start your shift, or when visibly soiled. Consult SRS’s SOP on cleaning procedures for more information.
According to University directives, monitoring of compliance with COVID safety plans during in-person educational will be at the supervisor / instructor level.

Responsibilities of Learners during In-Person Educational Activity

- Learners taking part in face-to-face classes, or attending campus for other reasons, now must directly confirm to their instructor/UBC representative that they have completed a self-assessment for symptoms. Please use the BC self-assessment tool at https://bc.thrive.health/.
- Anyone experiencing symptoms should follow the guidance provided in the self-assessment tool. Please note that the requirement to actively self-assess is ongoing.
- Learners are to have completed all required safety training / orientation activities, as applicable, prior to commencing the educational activity.
- Facemasks must be worn in all common spaces.
- During the educational activity, all learners are to: 1) adhere to all LSC / UBC COVID practices and directives, 2) remain in the approved area(s), and 3) leave LSC immediately after the completion of the activity.

Concerns regarding health and safety issues or practices are to be reported to the course instructor or supporting staff.

8. Emergency Procedures

In the event of an emergency, standard LSC emergency procedures are to be followed, while adhering, as best as possible, to social distancing practices.

The LSC Emergency Response Procedures can be found at: https://mednet.med.ubc.ca/ServicesAndResources/Facilities/LSC/Health-Safety/Pages/Emergency-Contacts-Procedures.aspx
Appendix 1: LSC COVID Safety Floor Plans

LSC Main Floor
LSC level B1